Town Administrator's Report for Thursday, September 22, 2011

- 1. Tropical Storm Irene- I met earlier today with the Emergency Management Team for a debriefing session regarding our performance during Tropical Storm Irene. I have prepared a summary report of that meeting.
- 2. The process of converting the Town's financial systems over to our new platform designed by New World Systems began this week. The process is expected to take nearly 10 months to complete provided that everything works as planned. We do intend to provide the Board with an overview of the new system at one of your future Board Meetings.
- 3. Interviews for the new Facility Manager Position begin on Friday of this week. The response from qualified candidates appears strong but we will have a better understanding of their credentials following the two days of interviews planned for this Friday and next Monday.
- 4. Another Meeting regarding the proposed Parks and DPW Staffing merger was held on Tuesday. The Review Committee is attempting to identify all of the potential challenges that the merger might create. They are also trying to understand all the benefits. The Committee is planning a meeting with a neighboring DPW Director who understands how the merged system currently operates. Westwood, Needham and Norwood have combined operations under the DPW The next meeting is scheduled for Tuesday, September 27 at 6:30 P.M.
- 5. I am meeting with the COA Department next Tuesday to hear the preliminary report on the survey that was conducted throughout Town regarding services provided by the COA. This survey will help to formulate the strategic plan for the future operation of this Department.
- 6. Congratulations to the Dedham 375 Planning Committee for a terrific event on Saturday, September 10. I think that most would agree that the event was one of the best ever held in Dedham. We continue to get some very positive feed back from residents who attended. The entire event was well planned and very well executed by the Committee